



MINUTES
BOARD OF TRUSTEES VOTING MEETING
April 19, 2018 6:30 PM
Upper School Library

Attendance:

Board: Dan Rufo, Kathleen Drennan, Shawn Glick, Peggy LaGarde, Monica Reynolds, Janel Work, Kent Wenger, Greg Scott

School: Gina Guarino-Buli, Harold Smith, Heather Rinker, Michelle Boyd, Carol Schaeffer, Craig Gibson, David Cosme

Public: Diane Hope, Claire Olstad, Max Olstad, Clair Powers

Meeting:

1. **Call to order,**
 - a. **Dan Rufo** called the meeting to order at: 6:37 PM
2. **Opening statements – Kent Wenger**
 - a. none
3. **Review & accept minutes from March 15, 2018 Voting Meeting**
 - a. K. Drennan made a motion to accept the minutes and M. Reynolds seconded. The motion passed.
4. **3/15 Executive Session – Reviewed Security Procedures with Administration,**
no action taken
 - a. Board willing to provide resources to admin on school security as needed
5. **Academy Council Update - Student (if present)**
 - a. none
6. **Committees Meeting updates – Committee Chairs**
 - a. Development Committee – Denise Kozuch-Harakal / Dan Rufo
 - Golf outing is biggest fundraising effort. Board agreed to contribute a basket of cheer. Development email sent to RA community.
 - Kevin Zvorosky, Gina and Heather developed a senior athletic scholarship, Alyssa Aledeff to be voted on by student body for outstanding athlete, citizenship, etc. in any sport for graduations awards and scholarship. Outside donations have been made to date. Nomination process. High school votes, top two splits funds available for the year. Donation site to go live soon.
 - b. Curriculum Committee – Dan Rufo
 - PSSA Testing has been going on and things were overall smooth. David predicts a small amount of makeups which means that most of the student body took them in homeroom at the scheduled time.

Participation has improved. 14 kids opted out last year, 6 kids (4 families) opted out this year.

- MAP results from Jan and Feb trending to do the same on PSSAs. Trending to do the same last year across the board.
 - Hired a new part-time math tutor to work with 5/6 grade students.
 1. offering support to Bernini students in the resource room
 2. pushing into classes where large number of students are struggling
7. HR Committee – Stacy / Kathleen
No report.
8. Finance Committee – Shawn
- a. S. Glick Presented Financial statements, projections, and details on the Preliminary FY18-19 Budget
 - b. 2018-2019 Preliminary budget
 - P. LaGarde made a motion to accept the 18/19 Preliminary Budget and M. Reynolds seconded. The motion passed.
9. Business Manager’s Report – Carol – VOTE
- a. Board needs to begin consideration of adding 4th kindergarten in 2020.
 - b. S&P call for bond rating was cancelled, however, they plan to visit the school for a tour.
 - c. Shawn Glick made a motion to accept the Business Manager’s Report and Monica Reynolds seconded. The motion passed.
 - d. E. Swymelar made a motion to continue with Whitson’s as RA’s food service management company for the third renewal of the original fixed rate and D. Rufo seconded. The motion passed.
10. Legislative Awareness Committee (ad-hoc)– Eva. Report given by Gina.
- Conference call with Rep. Reese who is pro charter. In a proposed bill, here is language for a commission to review traditional public schools being held to different standards. Proposed bill changes: Moving from 5 to 10 year renewal for high achieving. Add charter members to charter appeal board. Right of first refusal to buildings in school district to charter schools. Favorable for cyber charter schools. Ability to lease buildings.
 - Gina attended a coalition meeting PDE363 rates now being recalculated by school districts. Calculations should favor charter schools
11. Strategic Planning Meeting – Dan Rufo
- a. Presentation by Heather Rinker at end of meeting.
- 12. Administration Reports**
- a. Lower School Principal Report – Christine.
 - 130 kids signed up for Bernni Party.
 - Destination Imagination (STEM) – all teams received medals. 6th grade going to world competition in Knoxville, TN.
 - b. Upper School Principal Report – Michelle.
 - Several board members proctored for SAT school day.
 - After school spa day for seniors.
 - Annual AP crackdown to be held to review for AP exams. 8th grade formal coming up.

- Upper school spring concert rescheduled to this month.
 - College fair May 2.
 - High School Play 5/2 to 5/4.
 - AP exams and Keystone exams will take place in May.
- c. Dean of Student's Report – Harold.
- Golf outing June 8th.
 - Safety training on-going.
 - Attended training for new Skyward software.
- d. CEO Report – Gina
- Very successful open house.
 - Healthy enrollment and sizeable waiting list for 9th grade.
- e. Accept updated staff roster by Business Manager
- S. Glick made a motion to accept the Staff Roster and M. Reynolds seconded. The motion passed.

13. Old Business

- a. None

14. New Business

- a. Tree planting project review/presentation
 Max Olstad is planting 7 trees 4 red maples, 3 large cherry trees between RA and townhouses to benefit RA as part of his Eagle Scout/Senior Project. Boy scout and student volunteers will plant trees from Colonial Gardens during SLCs in April. Class of 2018 paid for 4 red males and Max is requesting \$420 in donations to cover the 3 large cherry trees.

The board approved a donation to cover the 3 cherry trees Max needs for his project.

- b. Certificate of Occupancy (COO) Discussion
 Remaining items can't be done due to weather. Items to be completed for COO: ramp/retaining wall, and steps in lot 5 area. Pump house concrete slab on sidewalk needs to be removed (should be an FCCA obligation). Borough wants an additional 30 feet on Fillmore Street.

Additional items to be completed: Borough is requiring a fence along the back of the retaining wall.

Our temporary COO does not expire. RA should send a letter to Phoenixville Borough stating RA completed it's obligations and should receive it's COO and the remaining items that are not RA's obligations should be completed by FCCA.

- c. School schedule for spring break – Parent questions
 Issue: The Board received multiple emails regarding spring break next year does not align with Phoenixville or other schools and it's not between Easter and Palm Sunday and impacts various families. RA schedule has

been approved and spring break was scheduled the way it was due to PSSAs, SLC's and Easter was so much later. RA is unable to align our spring break with 20 other school districts. Kent will follow up with the parents.

- d. Political Visits. Kathleen suggested inviting politicians to visit RA to discuss the political process, right to vote, etc. There are three politicians are interested. Gina suggested a meet and greet and tour of RA to educate our elected officials.
- e. School Growth Expansion Opportunities
Heather Rinker presented various options. Rational and proposal based on board survey.

15. Public Comment

16. Adjournment

M. Reynolds made a motion to adjourn the meeting and P. LaGarde seconded. The meeting was adjourned at 9:01 PM.

Executive Session

- Matter 1. Litigation
- Matter 2. Personnel